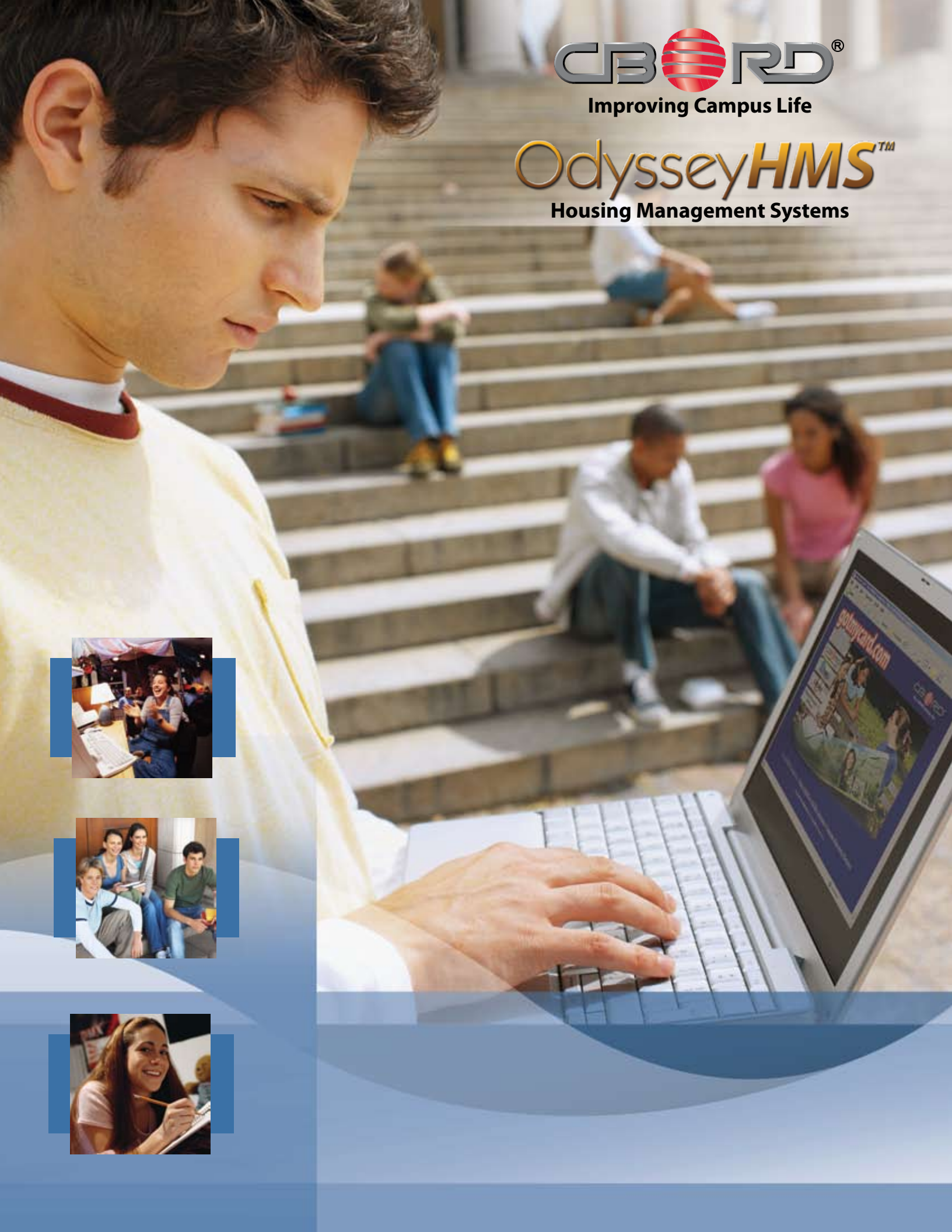




Improving Campus Life

OdysseyHMS™

Housing Management Systems



OdysseyHMS™

Odyssey HMS™ provides tools for:

- Space management
 - Traditional housing
 - Suites
 - Apartments
 - Family housing
 - Summer/conference assignments
- Automatic assignments
- Past, current, and planned assignment viewing
- Contact management
- Student- and staff-configurable websites
- Web-based processes
- Automated tasks
- Report scheduling
- Financial transactions
- Waiting lists
- Room swaps
- Customizable pro-ration rates for charges
- Room/space inventory tracking
 - Track historical location of furnishings
 - Track condition of furnishings
 - Track inventory items by individual ID
- Room buyouts
- Standard and ad hoc reporting

Automatic Assignments

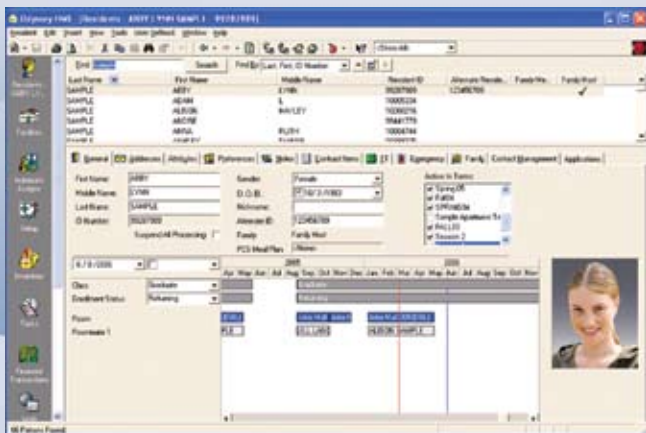
Odyssey HMS's Automatic Assignments can assign thousands of students faster than any other product available. The speed of the module makes it easy to perform several test batches to view different configurations and outcomes, make changes, and re-run the batch. System operators can easily review assignment batches to determine how criteria were applied for an individual or for the entire batch. The Assisted Assignment process applies the criteria of an Automatic Assignments batch to search for available spaces for an individual student, such as a late admit or room change.

Odyssey HMS Reports

Odyssey HMS provides you with a large number of standard reports that are based on the years of experience our clients bring to our products. Information on most reports can be selected by date range, allowing you to report on information from last month, last year, or any time period. This gives you the ability to compare terms or years to analyze trends, housing capacity, and utilization.

With Odyssey HMS, you also have the ability to create your own reports using Crystal Reports® Professional. Once you create a report, you may integrate it into the Odyssey HMS system, allowing other staff to print the report as easily as they would print a standard report.

Besides using Crystal Reports, you may also report on Odyssey HMS data using any ODBC-compliant software such as Microsoft® Excel, Word, or Access. With this capability, for instance, you can create a mailing label form in Microsoft Word and query the Odyssey HMS database for up-to-the-minute patron information.



OdysseyHMS™ Resident Screen

Streamline your processes in housing and judicial affairs.

Odyssey HMS Judicial

The Judicial Module of Odyssey HMS brings automation, protection of confidential information, and detailed tracking of your conduct management processes, along with generating Clery ACT-compliant reports. Odyssey HMS Judicial provides a single, integrated database for housing operations and campus-wide judicial conduct management. Your institution will benefit from the depth of data access and reporting capabilities provided by such a configuration.

Contact Management

Contact Management allows you to track contacts between the Housing department and students/staff. These contacts may include phone calls, letters, emails, and more. Automate tasks such as application receipts, assignment letters and emails, room change notices, waiting list offers, cancellation notifications, check-out notifications, announcements, and any other task involving sending out a letter or email to one, all, or a select group of students or staff.

HMS WebStudent and WebStaff

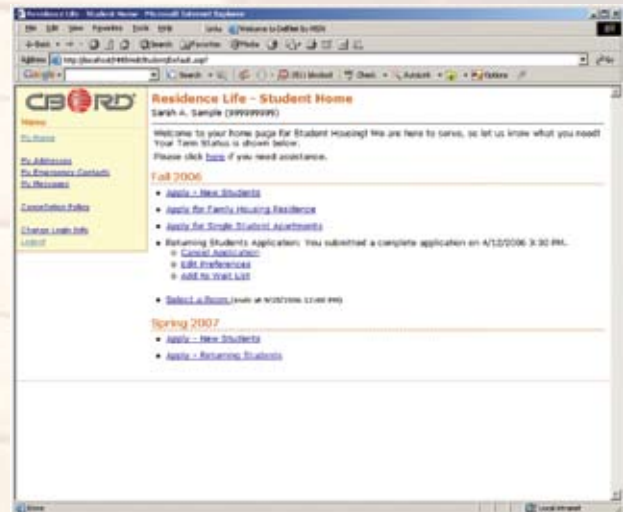
HMS WebStudent lets students apply for housing, pay deposits, find roommates, select rooms, and place themselves on waiting lists, all through a web browser. Students can apply online for residence halls, single student apartments, family housing, or any other type of housing you offer. These applications are easy to set up and configure, and do not require web programming. Credit card deposits can be processed through your school's online payment processing service. Students may search for and confidentially message potential roommates. Housing staff may define restrictions on the rooms and roommates available to a student. Furthermore, WebStudent is "TouchNet® Ready," and interfaces with TouchNet to process housing deposits.

HMS WebStaff is similar to HMS WebStudent in its configuration approach, but is designed to provide basic housing staff pages that can be accessed through any common browser. With HMS WebStaff, your institution can set up a basic housing staff website with minimal effort. Most of the website configuration is done through the Odyssey UI by a selection of fields and entry of displayed text. Text can be formatted, and images and hyperlinks inserted, through a simple editor.

Customizable Web Applications

The Odyssey HMS Web module includes a COM-based Application Program Interface (API), sample web pages to assist in customizing your web presence, and software controls to manage access and privileges available through the web. The power of our software architecture, combined with your institution's business process expertise, results in an online housing management solution that exactly matches your business process and student self-service needs.

Odyssey HMS provides tools to allow the web pages you develop to read from and write to the Odyssey database. The Web Module can control web log-ins, generate user



OdysseyHMS™ WebStudent

IDs and passwords, and report on web-based activity. Housing applications, room change requests, and access to housing information for your campus community are three examples of applications that can be created and managed using the Odyssey HMS Web API.

About The CBORD Group, Inc.

CBORD has served the higher-education community with software solutions since 1975. We understand the need for flexible information management tools to administer those details that make your housing program unique. Since we began providing housing-specific software solutions in 1992, we have worked with a wide variety of campus housing environments to meet their unique needs with our specialized products. Visit us at www.cbord.com to learn more.

Odyssey HMS Q&A

Can Odyssey HMS automatically email the Housing Coordinator when a student room assignment has been made?	YES
Is Odyssey HMS easy to use?	YES
Can you restrict certain users from seeing information?	YES
Can you track contact between the Housing Department and students/staff?	YES
Can students apply for housing over the web?	YES
Can you search on different fields, including user-defined fields?	YES
Can we set up our own Housing staff web page?	YES
Does Odyssey HMS handle multiple concurrent application periods?	YES
Can you record tentative/confirmed occupancy movements?	YES
Can you charge variable room rates?	YES
Can you obtain online visual representation of room vacancies for a selected date range?	YES
When a student is on one or more wait lists, will Odyssey HMS notify a user attempting to assign that student?	YES
Can you track information about spouses and children of students in housing?	YES
Can room keys be assigned to a student? To a room?	YES
If I am looking at a student's room assignment for today, can I click on a timeline and see the student's assignment last semester?	YES
Can Odyssey HMS generate a student statement?	YES
Can Odyssey HMS apply a set charge to a specific group of students (all students on the west wing of a certain floor, for example)?	YES
If I am looking at occupants for a room for today, can I click on a timeline and see the occupants for the same room last semester?	YES
Does the Judicial Module allow for the definition of a judicial process to match our campus process? (Example: incident recorded, meeting request letter sent to student, student meets with judicial officer, sanctions assigned, sanction letter sent, student completes sanctions, follow-up letter sent)	YES
Can the judicial-related letters and forms be based on templates?	YES
Can the user change the judicial-related template forms?	YES
Is there a utility to allow for customization of reports?	YES
Can you save report customization choices for future use?	YES
Can you integrate data within the database with Microsoft Office® automation products (e.g., Word, Excel, email)?	YES
Can Odyssey HMS easily generate a list of all students in doubles who do not currently have a roommate, and who haven't "bought out" the second space in their room?	YES

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